

Londonderry Township Board of Supervisors

Meeting Minutes

December 5, 2011

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, December 5, 2011, at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Anna Dale, Chairwoman
Andy Doherty, Vice-Chairman
Daryl LeHew, Member
Ronald Kopp, Member
William Kametz, Member
Steve Letavic, Township Manager
Beth Graham, Office Manager
Darrin Robinson, Code/Zoning Officer
Mike Johnson, Golf Course Manager
Sam Risteff, Golf Course Superintendent
John Kesler, Public Works Director
Andrew Kenworthy, Engineer
Peter Henninger, Solicitor

Absent: Deana Corrigan, Treasurer

REGULAR MEETING

Salute the Flag

Citizen's Input

None

Recognition of Supervisors

Mrs. Dale announced that Supervisors Daryl LeHew and Bill Kametz's terms as Supervisors will end at the end of this year and this was their final meeting. Mr. Letavic presented Mr. LeHew & Mr. Kametz with mantle clocks in appreciation for their dedication and decades of service to Londonderry Township. Mr. LeHew stated his gratefulness to have served Londonderry Township and that he will still be involved in various ways. Mr. Kametz thanked the other board members and the employees for the good team that has been created and that made his time serving enjoyable.

Approval of Work Session Minutes – November 15, 2011

Mr. LeHew motioned to approve the November 15, 2011 minutes as presented, Mr. Doherty seconded. Motion approved.

Manager's Report – Steve Letavic

"Thank You"

Mr. Doherty acknowledged a card received from The Middletown Home recently that was in appreciation to the township for inviting their residents to the Stars & stripes Salute in July. They enjoyed the band and fireworks and were appreciative of the food and drinks the staff provided them.

2012 General Fund and Golf Course Budget

Mr. Kametz motioned to adopt the General Fund and Golf Course budget as presented, Mr. LeHew seconded. Motion approved.

Foxianna Road Update

Mr. Kenworthy, Engineer, reported that HRG is currently working through the final design and DEP permitting process. Upon completion it will be put out to bid with hopes of awarding the bid in January, starting construction in February and completing in April, weather permitting.

Round Top Road Bridge

Mr. Kenworthy reported that Doug Lamb Construction was awarded the bid and that the contract was just received. The contract will be forwarded to Mr. Henninger for review and then to the Board of Supervisors for signatures prior to work being started.

2012 Meeting Dates

Mr. Doherty motioned to approve the 2012 meeting dates, Mr. Kametz seconded. Motion approved.

Employee Handbook

Mr. Kopp motioned to approve the Employee Handbook as presented, Mr. LeHew seconded. Motion approved.

Job Descriptions

Mr. Kopp motioned to accept the job descriptions as presented, Mr. Doherty seconded. Motion approved.

Treasurer's Report – Deana Corrigan

Payment of Bills

Mrs. Corrigan requested approval to pay invoices in the amount of:

General Fund	\$101,545.77
Golf Course	\$25,050.72
Escrow	\$3,658.00
Liquid Fuels	\$0

Mr. LeHew motioned to approve payment of invoices as requested, Mr. Kametz seconded. Motion approved.

Department Reports

Zoning & Codes – Darrin Robinson

Schmidt Subdivision – Time Extension

Mr. Kopp motioned to accept the time extension of March 18, 2012, Mr. Doherty seconded. Motion approved.

Zeager Bros., Inc. – Subdivision/Lot Addition Plan

Mr. Kopp motioned to approve the waivers of the Preliminary Plan Submission and the Traffic Impact Study, Mr. Doherty seconded. Motion approved.

Mr. Kopp motioned to approve the deferments of Sidewalks & Curbs to a future time, Mr. Kametz seconded. Motion approved.

Mr. Doherty motioned to approve the plan as presented, Mr. Mr. Kopp seconded. Motion approved.

Public Works – John Kesler

Mr. Kesler reported that storm cleanup continues as weather permits. Matt Naples will be attending the Playground Inspector Course this week. Also, Newberry Road still has stabilization work to be completed, guiderail repair work to be done.

Golf Course - Mike Johnson

Mr. Johnson thanked Mr. LeHew and Mr. Kametz for their years of service. He reported that himself and Ed Ponnessa will be operating the Pro Shop through the winter months and the grill will also be open during the winter. All leagues have confirmed for 2012 and there are potentially 3 more leagues looking at Sunset GC. The Superbowl Party is scheduled for February 5, 2012 starting at 4:00pm until the end of the game.

Mr. Risteff, GC Superintendent, also thanked Mr. LeHew & Mr. Kametz for their service. He reported that the second preventative spray has been completed. An 80' tree fell on #18 and repairs have been made. 22 trees were planted at Sunset Park with help from the local Girl Scouts.

Golf Cart Bid – Mr. Johnson informed the board members that Sam Risteff, Paul Schmidt and himself agree that EZ Go is their company of choice to receive the bid award.

Mr. LeHew motioned to accept the golf cart 6-year lease with EZ Go, Mr. Kametz seconded. Motion approved.

Charlie Yoder, resident, asked if the current carts can be traded in? Mr. Johnson answered saying that the current carts will be traded in.

Solicitors Report – Peter Henninger

None

Engineers Report – Andrew Kenworthy

537 Plan Update

Mr. Kenworthy reported that the Task Activity Report is going to DEP. DEP has made it clear that nothing will move forward without the development of an On-Lot Ordinance. The Ordinance has been reviewed and is ready to go to Mr. Henninger for his review, after which it will go to the Board of Supervisors for consideration.

HRG Contract for Roundtop Road Culvert

Mr. Doherty motioned to approve the contract with an amendment of naming Londonderry Township as the client and not the Board of Supervisors, Mr. Kopp seconded. Motion approved.

EMA – Sam Naples

Mr. Naples reported that Act 147 was passed and \$5000.00 was received. He also noted that an After-Action meeting with the Board of Supervisors should be held prior to the end of 2011. The incoming Board members should be present as well. Cindy Hershey will be in touch to arrange the date of that meeting. Mr. Naples thanked the Board of Supervisors for their support through this recent disaster.

Old Business

None

New Business

None

Executive Session

Mrs. Dale adjourned the meeting for an Executive Session at 8:07pm.

The regular meeting reconvened at 8:50pm.

Mr. Doherty motioned to adjourn at 8:51pm, Mr. LeHew seconded. Motion approved.